

Stakeholder Involvement Plan for Agency and Public Involvement

IL Route 47: REED ROAD TO US 14
MCHENRY COUNTY
P-91-101-07
PTB 142/33



DATE: August 2011
VERSION 5.0



Illinois Department
of Transportation

DIVISION OF HIGHWAYS
REGION 1 / DISTRICT 1

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1.0 INTRODUCTION

1.1 Project Background

The IL Route 47 study area is located in McHenry County extending approximately 8 miles from north of Reed Road to south of US 14. **See Figure 1-1 for Location Map.** Existing IL Route 47 carries as much as 21,300 ADT with 5% trucks on a two lane roadway. The volume is anticipated to increase to 30,000 by the year 2030. The corridor contains two high accident locations at the intersections with IL Route 176 and is experiencing heavy congestion between the towns of Huntley and Woodstock.

The corridor is developed with a mix of residential, commercial and industrial land uses at the northern and southern limits and primarily agricultural land in the central section. The study area traverses through five communities: Huntley, Lake of the Hills, Lakewood, Crystal Lake and Woodstock and is experiencing rapid growth with much of the farm land in the central section slated for residential or commercial development.

The corridor contains a number of high quality wetlands. Given the likelihood for resource impacts and that the proposed improvement includes major expansion, the project has been designated as a Context Sensitive Solutions (CSS) project. CSS is a collaborative approach that involves all stakeholders to develop a facility that fits into its surroundings and preserves scenic, aesthetic, historic and environmental resources while maintaining safety and mobility. A Stakeholder Involvement Plan (SIP) is critical to the success of CSS principles on a project. The SIP by its very nature is a work in progress and thus subject to revision anytime events warrant.

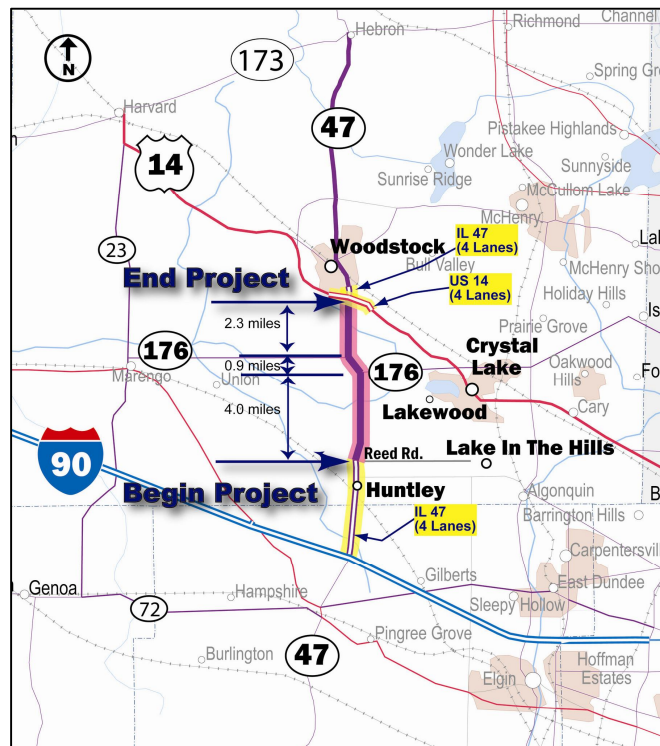


Figure 1-1 Location Map

1.2 Context Sensitive Solutions

This project is being developed using the principles of CSS per the Illinois Department of Transportation (IDOT) Context Sensitive Solutions Policy and Procedural Memorandum 48-06.

CSS is an interdisciplinary approach that seeks effective, multi-modal transportation solutions by working with stakeholders to develop, build, and maintain cost-effective transportation facilities that fit into and reflect the project's surroundings - its "context." Through early, frequent, and meaningful communication with stakeholders, and a flexible and creative approach to design, the resulting projects should improve safety and mobility for the traveling public, while seeking to preserve and enhance the scenic, economic, historic, and natural qualities of the settings through which they pass.

The CSS approach will provide stakeholders with the tools and information they require to effectively participate in the study process including providing an understanding of the NEPA process, transportation planning guidelines, design guidelines, and the relationship between transportation issues (needs) and project alternatives. In other words, using the CSS process should provide all project stakeholders a mechanism to share comments or concerns about transportation objectives and project alternatives, as well as improve the ability of the project team to understand and address concerns raised. This integrated approach to problem solving and decision-making will help build community consensus and promote involvement through the study process.

As identified in IDOT's CSS policies, stakeholder involvement is critical to project success. The CSS process strives to achieve the following:

- Understand stakeholder's key issues and concerns.
- Involve stakeholders in the decision-making process early and often.
- Establish an understanding of the stakeholder's project role.
- Address all modes of transportation.
- Apply flexibility in design to address stakeholder's concerns whenever possible.

2.0 GOALS AND OBJECTIVES

The purpose of this plan is to provide a guide for implementing stakeholder involvement for the IL Route 47 project. The SIP will be used as a blueprint for defining methods and tools to educate and engage all stakeholders in the decision-making process for this project. The SIP has been designed to ensure that stakeholders are provided a number of opportunities to be informed and engaged as the project progresses.

2.1 Stakeholder Involvement Plan Goals

The goal of the SIP is to actively seek the participation of communities, agencies, individual interest groups, and the general public throughout the project development process. The SIP provides the framework for achieving consensus and communicating the decision-making process between the general public, public agencies, and governmental officials to identify transportation solutions for the project.

The SIP:

- Identifies stakeholders. **See Table 2-1** in Appendix A.
- Identifies Project Study Group (PSG).
- Identifies the roles and responsibilities of the lead agency.
- Establishes the timing and type of involvement activities with all stakeholders.
- Establishes stakeholder requirements for providing timely input to the project development process.

2.2 Stakeholder Identification Procedures

Per IDOT's CSS procedures, a stakeholder is anyone who could be affected by the project and has a stake in its outcome. This includes property owners, business owners, state and local officials, special interest groups, and motorists who utilize the facility. Stakeholders for this project may include, but not be limited to, the following:

- Residents
- Business owners adjacent to the study area
- Churches and schools within the project limits
- Advocates for community and historic interests
- Special interest groups (environmental, etc.)
- Elected/community officials
- Government and planning agencies
- Transportation system users
- Chambers of commerce
- Neighborhood groups
- Environmental coalitions
- Bicycle groups
- Utilities
- Others outside the study area with an interest in the project

Early coordination and/or meetings will be conducted with communities within the study area as a means of identifying interested parties and stakeholders, including individuals, businesses, community leaders, and organizations within each of the communities, townships, and counties. The identification of stakeholders will be done through a combination of desktop searches and input from local community leaders. It is anticipated that new stakeholders will be added to the initial stakeholder list throughout the project. All stakeholders expressing interest in the project will be added to the project mailing list, and will be able to participate in the process through various public outreach opportunities. These opportunities include, but are not limited to, the project Web site, public meetings, newsletters, and press releases (see Section 5). The project mailing list will be updated and maintained through the duration of the project.

2.3 Stakeholder Involvement Ground Rules

All stakeholder meetings will be conducted based on a set of ground rules that form the basis for the respectful interaction of all parties involved in this process. These ground rules will be established tentatively with the initiation of the SIP, but must be agreed upon by the stakeholders and, therefore, may be modified based on stakeholder input.

These rules include the following:

- Input on the project from all stakeholders is duly considered in order to yield the best solutions to problems identified by the process.
- Input from all participants in the process is valued and considered.
- The list of stakeholders is subject to revision at any time as events warrant.
- All participants must keep an open mind and participate openly, honestly, and respectfully.
- All participants should work collaboratively and cooperatively to seek a consensus solution. Consensus is defined as “when a majority of the stakeholders agree on a particular issue, while the remainder of stakeholders agrees its input has been heard and duly considered and that the process as a whole was fair.”
- All participants in the process must treat each other with respect and dignity.
- The project must progress at a reasonable pace, based on the project schedule.
- Final project decisions will be made by IDOT and FHWA.

3.0 PROJECT STUDY GROUP (PSG)

Per IDOT's CSS procedures, IDOT has formed a PSG, an interdisciplinary team, for developing the IL Route 47 project. The PSG will make the ultimate project recommendations and decisions on this project. This group consists of a multidisciplinary team of representatives from IDOT, FHWA and the project consultant (CTE). The membership of the PSG will evolve as the understanding of the project's context is clarified.

Membership of the PSG may be altered during the project to allow for an optimal multi-disciplinary team. If recommended by the stakeholders and determined necessary by the PSG, additional project working groups may be formed in the future. IDOT will invite stakeholders to participate in the project.

The PSG has primary responsibility for the project development process. This group will meet throughout the study process to provide technical oversight and expertise in key areas including study process, agency procedures and standards, and technical approaches. The PSG also has primary responsibility for ensuring compliance with the SIP.

Other responsibilities of the PSG include the following:

- Expediting the project development process.
- Identifying and resolving project development issues.
- Promoting partnership with stakeholders to address identified project needs.
- Working to develop consensus among stakeholders.

The persons listed in **Table 3-1** in Appendix A will form the PSG for the IL Route 47 project.

3.2 Stakeholder Involvement

Any stakeholder that shows interest in the project will be added to the stakeholder list, ensuring they will receive newsletters, meeting invitations, and project updates. The project team will also be available to meet with stakeholder groups on a one-on-one basis throughout the project, if deemed necessary. In addition, stakeholders will be informed about the project website where they can access information, submit comments and view project updates

3.2 Dispute Resolution

IDOT is committed to working with all agencies and stakeholders in the study process to identify issues early and seek consensus on disagreements.

IDOT is committed to building stakeholder consensus for project decisions. However, if an impasse has been reached after making good-faith efforts to address unresolved concerns, IDOT may proceed to the next stage of project development without achieving consensus. In the case of an unresolved dispute between the agencies, IDOT will notify stakeholders of their decision and proposed course of action.

4.0 TENTATIVE SCHEDULE OF PROJECT DEVELOPMENT ACTIVITIES/STAKEHOLDER INVOLVEMENT

This section describes the general project development process and tentative schedule, project activities, and associated stakeholder involvement activities.

4.1 Step One: Stakeholder Identification and Development of the SIP

This stage of the project development process includes various agency notifications, project organizational activities, and scoping activities. These activities include, but are not limited to, the following:

- Assemble and organize the PSG.
- Identify project cooperating and participating agencies.
- Develop and publicly circulate the SIP.
- Prepare a community context audit (PSG and project stakeholders). The context audit will identify unique community characteristics that contribute to the project's context and will need to be considered in the project development process.

4.2 Step Two: Developing Project Problem Statement

This stage of the project consists of the identification of transportation problems in the study area and the development of project goals and objectives. Project purpose discussions will focus on providing stakeholders with background on known traffic safety problems or congestion/operational problems, traffic forecasts, and their anticipated effects on future traffic conditions. This will help set the stage for meaningful discussions about potential solutions and needs.

This information will be used as the basis for the development of the project Purpose and Need statement. This statement provides context and criteria for the development and screening of alternatives to the proposed action. The statement of purpose and need under the CSS process is reflective of not only a transportation needs assessment, but also of a statement of environmental values, and community values. This purpose and need statement is essentially the foundation of the NEPA decision-making process as it influences the rest of the project development process, including the range of alternatives studied and, ultimately, the selected alternative.

Activities in this stage include the following:

- Commence with an informational meeting of the PSG with stakeholders to explain the ground rules and gather input to begin developing a clear statement of the transportation problems to be solved by the project.
- Upon completion of a clear problem statement, this must be accepted by consensus of the stakeholders.
- Development of the project Purpose and Need statement; opportunities for stakeholder review will be provided.
- Agency concurrence on the Purpose and Need

4.3 Step Three: Defining Alternates

A range of project alternatives will be considered to address the project's Purpose and Need. The alternatives development process will be iterative in nature providing progressively greater detail. Numerous opportunities will be provided for stakeholder input to the development and evaluation of alternatives. Steps in the alternatives development process include the following:

- Identification of alternative development procedures, planning and design guidelines, and alternative evaluation procedures. This information will serve as the general guidance for the alternatives development and evaluation process.
- Identification and evaluation of initial alternatives.
- Identification of the alternatives to be carried forward.
- Evaluation of the alternatives to be carried forward.
- Agency concurrence with the alternatives to be carried forward through the NEPA/ 404 Merger Process.

4.4 Step Four: Approval of Final Alternate

The process will continue with the identification and concurrence of the preferred alternative and completion of the Environmental Class of Action Determination (**ECAD**). Activities in this stage of the project development process include the following:

- Tentative identification of the preferred alternative based on stakeholder input.
- Preferred alternative refinement to address stakeholder comments
- Agency concurrence on the Selected Alternative
- Preparation and approval of the ECAD.

4.5 Project Development Schedule and Stakeholder Involvement Activities

The tentative schedule for project development activities and stakeholder involvement activities is presented in Appendix B.

5.0 ADDITIONAL STAKEHOLDER INVOLVEMENT METHODS

This section summarizes the methods and venues for stakeholders to be involved in the IL Route 47 project development process. These outreach methods will be used by the PSG to keep the public informed of project development and to invite valuable input from stakeholders.

5.1 Public Outreach Meetings

Stakeholder involvement for the IL Route 47 project will be an ongoing process from project initiation through completion. Various meetings will be held throughout the project development process to provide outreach opportunities to all stakeholders. Additional meeting opportunities are listed below.

Speakers' Bureau

A speakers' bureau, consisting of IDOT and Consultant staff, will be assembled to present project-related information to interested local civic or service organizations, such as Rotary Clubs, Kiwanis, etc. Relevant project information will be assembled in presentation format and updated on a regular basis with available and current project information. These meetings will occur as requested.

Small Group Meetings

Small group meetings are useful in providing project information to the surrounding community and aiding the general public in better understanding project goals and objectives. These meetings also provide each group with the opportunity to obtain the undivided attention of the project staff so they know that their concerns have been heard. Small group meetings will be ongoing throughout the project. Attendees may include the project team, local agencies and organizations, members of the business community, and various property owners. The meetings will address specific project issues and allow for more specialized discussions and input. Project handouts or other appropriate meeting materials will be prepared for distribution at these meetings.

Elected Officials Meetings

Briefings will be conducted with local and regional elected officials, including legislators, regarding project updates and progress. These meetings may be held at major milestones in the project or as requested. Appropriate project summary materials will be prepared for distribution at these meetings.

Public Involvement

Public involvement for the IL Route 47 project also will include opportunities for broader Public Meetings in the form of Public Information Meetings, stakeholder workshops, and a Public Hearing. These large-scale meetings will encourage public attendance and foster public awareness of project developments and alternatives that are being evaluated. These meetings also will provide a forum for general public input, including concerns and comments regarding project alternatives.

Public Meetings

Public Meetings will be held to coincide with major project milestones during the project development process. The first meeting will serve as a project kickoff providing information regarding the study process and objectives, and an opportunity for the public to share its perspectives regarding transportation issues and project concerns. The second meeting will focus on sharing initial ideas regarding transportation system alternatives and eliciting public feedback.

The meetings will utilize various public informational techniques such as project boards, handouts, and PowerPoint or multimedia presentations summarizing the project work and findings to date. The meetings will be advertised by flyers as well as public notices placed in area newspapers. Opportunities for the public to provide written (comment forms) will be available at the meetings.

Public Hearing

A Public Hearing for this project will be held as required by NEPA. The Draft ECAD will be available at the Public Hearing.

Stakeholder Workshops

Multiple stakeholder workshops will be conducted as a means to obtain stakeholder input regarding various project issues and potential system solutions. Renderings and visualizations will be developed to illustrate concepts and issues that have been raised, developed, and evaluated. The renderings and visualizations will be dependant on the topic of discussion and format of the particular workshop.

5.2 Other Mechanisms for Public Involvement

In addition to the meeting opportunities described in the preceding section, there will be several other methods for the public to obtain information about the project. These methods (noted below) will provide information and opportunity for feedback regarding upcoming Public Meetings, project schedule, and general project status updates within the study area.

Mailing List

A mailing list will be developed that will include such recipients as landowners; federal, state, and local officials; special interest groups; resource agencies; businesses; and members of the public. The mailing list will be developed using existing resources (names and addresses of officials from other recent projects in the area), as well as desktop reviews and Internet searches. The mailing list will include government and business leaders and addresses in the immediate area. This list will be updated throughout the project.

Public Website:

www.Route47study.com

The project team has developed a project website. Initially, the website provided general project information, including the project schedule and organization.

The site consists of a homepage and various topic-specific pages, one of which includes a form-based comment page. The site is reviewed to ensure it reflects the most current and up-to-date project information. Project documentation and materials will be posted to the Web site, as information is available, for public review.

Newsletters and Brochures

Project newsletters will be prepared at key project milestones. These milestones would include announcements for Public Meetings and the Public Hearing. The newsletters and/or brochure will provide current project information and contain mail-back forms that can be used by the recipient to provide comments or add names to the project mailing list.

6.0 PLAN AVAILABILITY AND MONITORING/UPDATES

The SIP is a dynamic document that will be available to stakeholders and updated as appropriate through the duration of the project. This section describes SIP stakeholder review opportunities and plan update procedures.

6.1 Availability of the Stakeholder Involvement Plan

The PSG will make the SIP available to stakeholders for review at Public Meetings and on the project Web site. The stakeholder review period for the SIP will be 30 days from date of release. As the project proceeds forward, IDOT will update the SIP on a regular basis to reflect appropriate changes or additions. IDOT will advise stakeholders of future SIP updates and post updates on the project Web site.

6.2 Modification of the Stakeholder Involvement Plan

The plan will be reviewed on a regular basis for continued effectiveness and updated as appropriate. Plan administration includes, but is not limited to, the following:

- Maintaining a current list of project stakeholders
- Maintaining a detailed public involvement record (log) that includes records of all stakeholder contacts, meetings, and comments.
- Ensuring two-way communication and timely responses to stakeholders through formal and informal channels.

Revisions to this SIP may be necessary through all phases of the project. The PSG will provide updated versions of the SIP to all agencies involved, as necessary. Cooperating and participating agencies should notify IDOT of staffing and contact information changes in a timely manner. Plan updates will be tracked and identified below:

Plan Updates:

- Version 1.0 : January 2008
- Version 2.0 : February 2008
- Version 3.0 : March 2008
- Version 4.0 : April 2008
- Version 4.1 : May 2008
- Version 4.2 : May 2008
- Version 4.3 : October 2009
- Version 5.0 : August 2011

Appendix A
Project Stakeholders
Project Study Group (PSG)

Appendix A

Table 2-1 Stakeholder List

Agency Name	Contact Person/Title	Email/ mailing address
US Army Corps of Engineers, Chicago District	Soren Hall	Soren.G.Hall@usace.army.mil
US Environmental Protection Agency	Norm West	West.Norman@epamail.epa.gov
US Fish and Wildlife Service	Sean Cirton	Shawn_Cirton@fws.gov
Illinois Department of Agriculture	Teri Savko	801 Sangamon Avenue P.O. Box 19281 Springfield, IL 62794 – 9281 Phone: (217) 524-6858 Fax: (217) 785-4505
Illinois Department of Natural Resources	Nancy Williamson Regional Watershed Coordinator	2050 W Stearns Road Bartlett, IL 60103 nancy.williamson@illinois.gov
Illinois Nature Preserves Commission	Steve Byers	1510 South River Road McHenry, IL 60051 steven.byers@illinois.gov
Advisory Council of Historic Preservation	Pending	
Illinois Historic Preservation Agency	Anne Haaker Deputy State Historic Preservation Officer	Preservation Services #1 Old State Capitol Plaza Springfield IL 62701-1507 (217) 785-5027
Illinois Natural Resources Conservation Service	Pending	
Illinois Department of Commerce and Economic Opportunity	Joseph McKeown	joesph.mckeown@illinois.gov
State Legislature / Congressional Liaisons	Pending	
Chicago Metropolitan Agency for Planning	Randy Blankenhorn Executive Officer	233 South Wacker Drive Suite 800 Chicago, IL 60606 Phone: (312) 386-8600 Fax: (312) 386-8601
Regional Transportation Authority	Pending	
Pace Suburban Bus Service	Pending	
Metra	Joe Lorenzini Chief Engineering Officer	547 W. Jackson Blvd. Chicago, IL 60661
McHenry County Division of Transportation	Joe Korpalski	16111 Nelson Road Woodstock, IL 60098 JRKorpalski@co.mchenry.il.us

Agency Name	Contact Person/Title	Email/ mailing address
McHenry County Groundwater	Cassandra McKinney Water Resources Manager	McHenry County Government Center 2200 North Seminary Avenue Woodstock, IL 60098-2637 (815) 263-9857 clmckinney@co.mchenry.il.us
McHenry County Planning and Development	Dennis Sandquist, AICP Director	McHenry County Government Center 2200 North Seminary Avenue Woodstock, IL 60098-2637 Phone: (815) 334-4560 Fax: (815) 337-3720
McHenry County Conservation District	Elizabeth Kessler Executive Director	18410 US Highway 14 Woodstock, IL 60098 (815) 338-MCCD (6223)
McHenry County Soil and Water Conservation District	Ed Weskerna District Manager	1648 S. Eastwood Drive Woodstock, IL 60098 Phone: (815) 338-0099 x3 Fax: (815) 338-7731
McHenry County Economic Development Corporation	Pam Cumpata President	Economic Development Corporation 5435 Bull Valley Road, Suite 324 McHenry, IL 60050-7436 Phone: (815) 363-0444 Fax: (815) 363-0464
Dorr Township	Tom Thurman Highway Commissioner	Dorr Township Office 140 Newell Street Woodstock, IL 60098
Grafton Township	Jack Freund Road Commissioner	Grafton Township Highway Department 10109 Vine Street Huntley, IL 60142
Village of Crystal Lake	Erik Morimoto Director of Engineering and Building	100 W Woodstock Street Crystal Lake, IL 60014 emorimoto@crystallake.org
Village of Huntley	Bill Geegan, P.E. Village Engineer	10987 Main Street Huntley, IL 60142 wgeegan@huntley.il.us
Village of Lake In The Hills	Fred Mullard Public Works Director	9010 Haligus Road Lake in the Hills, IL 60156 fmullard@lith.org
Village of Lakewood	Catherine Peterson Village Administrator	2500 Lake Avenue Village of Lakewood, IL 60014 peterson@village.lakewood.il.us
City of Woodstock	John Isbell, P.E. Director of Public Works	326 Washington Street Woodstock, IL 60098 (815) 338-6118 jisbell@woodstockil.gov
Crystal Lake Chamber of Commerce	Gary Reece President	427 Virginia Street Crystal Lake, IL 60014

Agency Name	Contact Person/Title	Email/mailling address
Huntley Chamber of Commerce	Rita Slawek President/CEO	Huntley Area Chamber of Commerce 11704 Coral Street P.O. Box 399 Huntley, IL 60142
Algonquin/Lake In The Hills Chamber of Commerce	Sandy Oslance President/CEO	106 S. Main Street Algonquin, IL 60102 (847) 658-5300
Woodstock Chamber of Commerce	Shari Gray Executive Director	136 Cass Street Woodstock, IL 60098 (815) 338-2436
The Environmental Defenders of McHenry County	Nancy Schietzelt President	124 Cass Street, Suite 3 Woodstock, IL 60098 (815) 338-0393 mcdef@owc.net
Kishwaukee River Ecosystem Partnership	Ders Anderson President	Openlands 25 East Washington Street Suite 1650 Chicago, IL 60602 Phone: (312) 427-4256 Fax: (312) 427-6251
Land Conservancy of McHenry County	Lisa Haderlein Executive Director	P.O. Box 352 Woodstock, IL 60098 (815) 337-9502
McHenry County Bicycle Club	Bob Mauch President	PO BOX 917 Crystal Lake, IL 60039-0917
McHenry County Historical Society	Molly Walsh President	McHenry County (Illinois) Historical Society 6422 Main Street P.O. Box 434 Union, IL 60180 Phone: (815) 923-2267
Natural Resources Conservation Service	Erika Turner District Conservationist	USDA-Natural Resources Conservation Services 1648 Eastwood Drive Woodstock, IL 60098
Openlands	Ders Anderson	Openlands 25 East Washington Street Suite 1650 Chicago, IL 60602 Phone: (312) 427-4256 Fax: (312) 427-6251
Sierra Club	Sue Breidigam President	Blackhawk Chapter, Sierra Club PO Box 8976 Rockford, IL 61126-8976 (815) 964-7111
American Community Bank & Trust	Nancy Topalovich	American Community Bank & Trust 10101 Route 47 PO Box 129 Huntley, IL 60142

Agency Name	Contact Person/Title	Email/ mailing address
Consumer Credit Counseling Service	Virginia Peschke Executive Director	400 Russel Court P.O.Box 885 Woodstock, IL 60098
Gardens of Woodstock	Mike Balleto	5211 Swanson Road Woodstock, IL 60098
McDonalds	Tom Bartecki	4320 Winfield Road Suite 400 Warrenville, IL 60645
NICOR	Dan Fox	1844 Ferry Road Naperville, IL
Oxford Development	Mr. Darrin Jolas	Oxford Development Partners 2150 East Lake Cook Road Suite 320 Buffalo Grove, IL 60098 (847) 884-4820
Templeton Property Consultants	Tim Kellogg	7 Stonehill Road Oswego, IL 60543

Appendix A

Table 3-1 Project Study Group Members

Agency Name	Contact Person/Title	Email/ mailing address
Illinois Department of Transportation	Pete Harmet Bureau Chief of Programming	Pete.Harmet@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	John Baczek Section Chief of Programming	John.Baczek@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Marty Morse Consultant Studies Engineer	Marnell.Morse@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Cary Lewis Assoc. Consultant Studies Engineer	Cary.Lewis@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Sam Mead Environmental Unit Head	Sam.Mead@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Greg Feeny Bureau of Design & Environment	Greg.Feeny@illinois.gov 2300 S Dirksen Parkway Springfield, IL 62764
Illinois Department of Transportation	Walt Zyznieuski Bureau of Design & Environment	Walt.Zyznieuski@illinois.gov 2300 S Dirksen Parkway Springfield, IL 62764
Illinois Department of Transportation	Mike Cullian Bureau of Land Acquisition	Mike.Cullian@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Jim Stumpner Bureau Chief of Maintenance	Jim.Stumpner@illinois.gov 201 West Center Court Schaumburg, IL 60196
Illinois Department of Transportation	Steve Travia Bureau Chief of Traffic	Steve.Travia@illinois.gov 201 West Center Court Schaumburg, IL 60196
Federal Highway Administration – IL Division	Hassan Dastgir Transportation Engineer	Hassan.Dastgir@fhwa.dot.gov 3250 Executive Park Drive Springfield, IL 62703
AECOM	Joe Havel Project Manager	Joe.Havel@aecom.com 303 E Wacker Drive Suite 600 Chicago, IL 60601
AECOM	Brian Smith Environmental Lead	Brian.Smith@aecom.com 303 E Wacker Drive Suite 600 Chicago, IL 60601

Appendix B
Project Development Schedule

Appendix B

Project Development Schedule

No.	Meeting Topic	Meeting Objective	Meeting Date
Step 1: Identify Stakeholders			
1	Identify Project Study Group (PSG)	Identify multi-disciplinary team which will develop project for the District	Nov-07 thru May-08
2	Stakeholder Identification / Data Gathering	Meet with local officials to identify stakeholders; Become familiar with past and present studies of IL Route 47 corridor; Complete Stakeholder Involvement Plan (SIP); Evaluate existing safety and mobility deficiencies	Nov-07 thru Jan-09
Step 2: Develop Project Purpose			
3	Kickoff / Identify Needs / Prepare for Public Meeting I	Present project history, Explain CSS process, Perform context audit, Identify needs for the project	Aug-09
4	Public Meeting I	Introduce project to the public; Solicit input on the study process and existing conditions	Sept-09
5	Present Results from Public Meeting / Develop Purpose and Need	Develop purpose and need for the project; Achieve consensus	May-09
6	Public Meeting II	Present alternatives analysis results to the public; Collect input on preferred alternative	Nov-10
7	NEPA/404	NEPA/404 Merger meeting for concurrence point #1 Purpose and Need.	Dec-10
Step 3: Analyze Alternatives and Choose Preferred Alternative			
8	Develop Evaluation Criteria / Brainstorm Alternative	Present environmental constraints; Develop criteria upon which to evaluate potential alternative solutions; Development of project alternatives and receiving input into the development process for the preliminary study alternatives	Oct-10
9	Review Fatal Flaw Analysis	Present the results of first alternatives screening process; Revisit and revise remaining alternatives	Dec-10
10	NEPA/404	NEPA/404 Merger meeting for concurrence point #2 Alternatives to be carried forward.	Feb-11
11	Present Remaining Alternatives / Present Environmental Resources / Discuss Access Management	Discuss remaining alternatives; Present the results of the second screening process; Develop Benefit/Cost matrix	June-11
12	Review Comparative Analysis Results / Present Preferred Alternative	Achieve stakeholder consensus on a preferred alternative	Aug-11

Step 4: Approval of Final Alternative			
13	Present Environmental Mitigation	Identify support or concerns raised by the public on the alternatives analysis; Discuss preferred alternative and identify recommended alternative	Jan-12
14	NEPA/404	NEPA/404 Merger meeting for concurrence point #3 Selected Alternative.	Feb-12
15	Public Hearing	Present recommended alternative based on CSS process	May-12
16	Present Public Hearing Results	Summarize results of public input process; Approve parameters of consensus design.	July-12

NOTE: Dates are approximate and will be adjusted.

Appendix C

Acronyms and Abbreviations

Appendix C

Acronyms and Abbreviations

CSS	Context Sensitive Solutions
CTE	CTE Engineers, Inc,
ECAD	Environmental Class of Action Determination
FHWA	Federal Highway Administration
IDOT	Illinois Department of Transportation
IL 47	Illinois Route 47
NEPA	National Environmental Policy Act
PSG	Project Study Group
SIP	Stakeholder Involvement Plan
SIG	Stakeholder Involvement Group
US 14	U.S. Route 14